

**OFFICIAL MINUTES**  
**Clearwater River Watershed District**  
**Board of Managers Special Meeting**  
**March 30, 2016 - 3:30PM**  
**Triple R Grill & Bar, Kimball, MN**

Chair Schiefelbein called the special meeting to order at 3:36pm. Managers Paul DeGree, Kathy Jonsrud, Robert Rocheleau, and Robert Schiefelbein were present. Manager Uecker arrived at 4:06pm. Also in attendance were: Ron Graham (advisory committee (AC) member), Jerry Finch (AC, left at 5:27pm), Orv Jonsrud (AC), Peter Daniels (arrived 3:50pm, left 5:27pm), Jason Weinerman, Norm Wenck, Engineer Rebecca Kluckhohn, Advisor Merle Anderson, Assistant Administrator Dennis Loewen and Administrator Cole Loewen.

Motion #SP16-3-1: Jonsrud/Rocheleau, moved to adopt the agenda. **All Managers voted aye.**

**CRWD Advisory Committee- Resolution on AIS Strategies**

Administrator Loewen introduced the members of the CRWD advisory committee in attendance. Ron Graham presented the committee's resolution on Aquatic Invasive Species (AIS) strategies.

Peter Daniels arrived at 3:50pm. Manager Chris Uecker arrived at 4:06pm.

At the end of discussion, the Board directed 1) staff to draft a letter to Meeker County regarding the CRWD offering assistance on AIS efforts, 2) directed AIS strategies be a future agenda item for Board discussion, and 3) for the advisory committee to continue to offer suggestions regarding AIS strategies.

**Clearwater Harbor/ Hidden River Nitrogen Mitigation & Analysis Plan Implementation**

Beginning at ~4:30pm, Engineers Kluckhohn and Daniels gave a presentation on the current costs estimates, system concepts, grant opportunities, pros/ cons and timelines for various options to implement the Nitrogen Mitigation & Analysis Plan for the Clearwater Harbor & Hidden River Sanitary Sewer Systems.

At the end of discussion, the Board directed the engineers to continue with the grant application for the Point Source Implementation Grant (PSIG). The engineers were also directed to provide estimates of operation & maintenance & expected life for options being applied to PSIG. The Board directed its Administrator to continue to develop a letter updating residents of the sewer systems on the NMAP's status for probable dissimulation in May, and to solicit needed legal opinions from the CRWD attorney.

A recess was called at 5:27pm to take dinner orders. Jerry Finch & Peter Daniels left at 5:27pm.

**Current CRWD Watershed Management Plan**

Beginning at ~5:37pm, Administrator Loewen led discussion on the implementation status of the CRWD's current Watershed Management Plan (WMP), including a proposed 5-yr. timeline for the remainder of the plan.

At the end of discussion, the Board directed staff to make minor changes to the timeline and to have the timeline ready for the Board's April 13, 2016 regular meeting.

**Next 10 year WMP**

Administrator Loewen and Engineer Kluckhohn led discussion on defining the priority issues and goals of the CRWD in the next 10-year planning cycle. In addition to the issues and goals in the current WMP, the Board came up with the following preliminary list:

<b>Issues</b>	<b>Goals (SMART)</b>
Aquatic Invasive Species (AIS)	As part of the next update of the CRWD's WMP, the Board will further define its role in AIS issues within the CRWD, relying on current research and in partnership with already-occurring efforts.
Nitrogen pollution	The CRWD will build upon its initial efforts to determine nitrogen fate and transport within its hydrologic system, and will then begin undertaking efforts to address this pollutant as opportunities arise.
Succession Management/ Staff Longevity	The CRWD will further analysis needs for sustainable succession management and make adequate investments to ensure historical knowledge (in written and oral forms) is recorded and maintained for future use, and staff longevity is maintained to the highest extent practical.
Relationships with MN Dept. of Natural Resources (DNR) & MN Association of Watershed District (MAWD)	<p>The CRWD will form closer relationship with its neighboring WDs which share similar goals and objectives in order to strengthen a collective voice in MAWD.</p> <p>The CRWD will work with the MN DNR to further develop a successful working relationship, but will use other avenues (ex. DNR hierarchy, legislators) as needed to ensure water quality improvements and protections move forward.</p> <p>The CRWD will continue to be involved with MAWD, but will consider leaving the association if it deems MAWD is not representing the CRWD well.</p>
Meeting standards in certain lakes	The CRWD will consider the adoption of alternative water quality goals for waterbodies in the CRWD on an individual basis based on sound science.
Perception of CRWD by citizens	With recent projects, the CRWD has improved its perception with citizens. The CRWD will continue this momentum with investments in civic engagement efforts and recurring evaluations to maximize effectiveness of said efforts, incorporating said efforts as part of ongoing projects and programs.

Due to the lateness of the hour, the Board tabled discussion on barriers, solutions, strategies and methods to achieve goals and setting standing agenda items for monthly meetings.

#### **Set 2016 Managers' Plan of Work**

Administrator Loewen presented a draft 2016 Managers' Plan of Work. The Board directed staff to make minor changes and to have the plan ready for the Board's April 13, 2016 regular meeting.

#### **Other items**

Due the lateness of the hour, the Board tabled discussion on the CRWD incentive program. The remaining three items were covered under previous agenda items. The Board directed staff to have the following two tabled items added to the Board's April 13, 2016 regular meeting:

- Discuss barriers, solutions, strategies and methods to achieve goals
- CRWD Incentive Program

Motion #SM16-3-2: Rocheleau/Jonsrud, moved to adjourn at 7:35pm. All Managers voted aye.

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Chair, Bob Schiefelbein

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Secretary, Paul DeGree