

OFFICIAL MINUTES
Clearwater River Watershed District
Board of Managers Meeting
February 15, 2017 - 6:00PM
City Hall, Annandale, MN

Chair Schiefelbein called the meeting to order at 6:00pm. Managers Chris Uecker, Kathy Jonsrud, Robert Rocheleau and Robert Schiefelbein were present. Manager Paul DeGree was excused absence. Also in attendance were: Brad Wozney and Jason Weinerman (left at 7:11pm), Wright County Commissioner Darek Vetsch (left at 8:10pm), Engineer Rebecca Kluckhohn, Advisor Merle Anderson, Assistant Administrator Dennis Loewen and Administrator Cole Loewen. Brian Koski entered the meeting at 6:28pm (left at 7:57pm).

Motion #17-02-1: Jonsrud/Uecker moved to adopt the agenda. **All Managers voted aye.**

PRESENTATIONS

One Watershed, One Plan (1W1P) overview and potential for Mississippi River- St. Cloud Watershed to begin 1W1P in 2018

Brad Wozney and Jason Weinerman, representatives from MN Board of Water & Soil Resources, gave a brief overview on the purposes of 1W1P and the potential for the Mississippi River- St. Cloud administrative watershed to begin the process in 2018. Lengthy discussion was held. The Board held over action on this matter to its March regular meeting. Brad Wozney and Jason Weinerman left at 7:11pm.

Annual Report on Clearwater Harbor, Hidden River & Rest-A-While Shores' Sewer Systems

Brian Koski from Septic Check presented an overview of the annual report for the three sewer systems his firm operates under contract with the CRWD. Lengthy discussion was held. The Board directed Septic Check to implement recommended actions noted in annual report for 2017. The Board also directed its administrator to work with Septic Check on finalizing revised contracts for operation & maintenance of the sewer systems for the Board's March regular meeting.

Brian Koski left the meeting at 7:55pm

CONSENT AGENDA

Administrator Loewen asked for the draft agenda for the Board's upcoming annual strategic planning session to be pulled from the agenda. Discussion was held on that item.

Action items included in the consent agenda were as follows:

- Accepted WRM Services' 2016 Wandering Pond Sewer System's Monitoring & Maintenance Report and approved contract between WRM Services and CRWD for 2017 monitoring & maintenance services at same location
- Approved January 18, 2017 CRWD Board of Managers' regular meeting minutes.
- Authorized Board and staff attendance at list of upcoming events.

Motion #17-02-2: Jonsrud/Rocheleau, moved to adopt the consent agenda. **All Managers voted aye.**

FEBRUARY 15, 2017 FINANCIAL REPORT

Administrator Loewen reviewed the financial report. Loewen noted revised reports as requested by the Board.

Motion #17-02-3: Jonsrud/Uecker, moved to authorize payment of bills, subject to audit. **All Managers voted aye.**

Commissioner Vetsch left at 8:10pm.

OLD BUSINESS

Review and Award Bid for Watkins Area Stormwater Treatment Project; land restoration options

Engineer Kluckhohn reviewed the construction bid tabulation for the Watkins Area Stormwater Treatment Project. Administrator Loewen reviewed the current construction budget for the Project, and various scenarios for seeding of the north side of CRWD property where project will be constructed.

Motion #17-02-4: Jonsrud/Uecker, moved to 1) award the bid for the Watkins Area Stormwater Treatment Project for the base bid plus alternatives #1&3 (alfalfa planting on northern half of property and removal of spoils to nearby disposal location) to Meyer Contracting, Inc. in the amount of \$310,316.64, 2) execute the contract with Meyer Contracting, Inc. upon receipt of all applicable bonds, insurance and other contractually-required documentation, 3) designate Administrator Loewen as the authorized representative of the CRWD for this contract and 4) authorize the Board Chair to sign and execute all necessary contractual documents. **All Managers voted aye.**

The Board directed staff to work with US Fish & Wildlife Service and Meeker County SWCD to augment the existing native seeding plan for the project construction area, and to work with the current renter of the existing property to work out an agreement for harvesting the to-be-seeded grass on the northern half of the property.

School Section Lake Outlet Control Project: appraisal quotes for re-determining benefits

After discussion, the Board directed staff to: 1) inform Weber Appraisal the Board would like a formal service proposal before accepting quoted price and 2) prepare for Board action at March regular meeting to initiate proceedings to reinstitute the control project under MN Statues 103D.

NEW BUSINESS

(Draft) 2016 water quality and watershed management plan (WMP) implementation status portion of CRWD's 2016 annual report

Engineer Kluckhohn gave a presentation on the draft 2016 water quality and WMP implementation status portion of the annual report. The Board directed the finalized report be presented at its March regular meeting.

Upcoming MN Assoc. of Watershed District's (MAWD) Legislative Reception

The Board directed its administrator to seek to set up meetings with legislators from the CRWD at the same time as MAWD's event. Manager Jonsrud will assist with this effort. Manager Uecker plans to be at the capitol a couple of days prior on behalf of Wright SWCD and will mention CRWD concerns to legislators at that time.

Request for special meeting of MAWD at its upcoming summer tour

The Board took no action on this item.

Wright County 136 construction in 2017- opportunity for repairs at Augusta Erosion Control Project

The Board directed its engineer to work with Wright County on performing repairs to culvert works along 100th St NW as part of the county's construction, and to draft preliminary designs and cost estimates for this effort. Said designs should address the tile line discharges in the area, incorporate the installation of a trash guard at the inlet to the culvert works, repair the damaged sump lid, repair

erosion around the outlet of the culvert works and consider extending the culvert works further down the ravine.

Administrator Loewen- Other Business

Administrator Loewen mentioned the recent article in the Annandale Advocate on how local lake associations are working on a new AIS decontamination method for boats and trailers.

Advisor Anderson- Other Business

Advisor Anderson reminded the Board of the Feb. 22nd producer event in Kimball.

Advisory Committee assignments are:

1. No-wake “flag” notices
2. Aquatic Invasive Species

Items noted for the March 15, 2017 regular meeting are:

- Strategic Planning Session (includes 1W1P)
- Project/ program updates
- Final 2016 Annual Report (2016 WQ & WMP Implementation Status portion)
- Septic Check contract revisions
- Manning booths at upcoming business expos
- Affordable Pumping Services 2017 septic tank servicing
- Prairie Restoration, Inc. 2017 vegetation management proposal
- School Section Lake Outlet Control Project re-establishment proceedings

MANAGERS’ REPORTS

Manager Jonsrud noted the inclusion of a summary in the Board’s agenda packet from the AIS forum last month.

Motion #17-02-5: Jonsrud/Rocheleau, moved to adjourn at 9:52pm. **All Managers voted aye.**

THESE MINUTES ARE AVAILABLE AT: www.crw.org.

CRWD AUDIT REPORTS ARE AVAILABLE AT THE ANNANDALE PUBLIC LIBRARY

Chair, Bob Schiefelbein

Secretary, Paul DeGree