

OFFICIAL MINUTES
Clearwater River Watershed District
Board of Managers Meeting
April 19, 2017 - 6:00PM
City Hall, Annandale, MN

Chair Schiefelbein called the meeting to order at 6:05pm. Managers Paul DeGree, Robert Rocheleau, and Robert Schiefelbein were present. Manager Chris Uecker entered at 6:16pm. Manager Kathy Jonsrud was excused absence. Also in attendance were: Jack Gleason, James Vossen (entered at 6:14pm, left at 7:14pm), Engineer Rebecca Carlson, Advisor Merle Anderson, Assistant Administrator Dennis Loewen and Administrator Cole Loewen.

Motion #17-04-1: DeGree/Rocheleau moved to adopt the agenda. **All Managers voted aye.**

Presentations held until arrival of Manager Uecker and James Vossen.

CONSENT AGENDA

Action items included in the consent agenda were as follows:

- Approved March 15, 2017 CRWD Board of Managers' regular meeting minutes.
- Accept quote from Seemann Fisheries for operating & maintaining a temporary fish trap at Segner Pond inlet
- Authorized Board and staff attendance at upcoming events.

Motion #17-04-2: Rocheleau/DeGree, moved to adopt the consent agenda. **All Managers voted aye.**

MARCH 15, 2017 FINANCIAL REPORT

Administrator Loewen reviewed the financial report. Discussion was held on future cash flow needs.

Motion #17-04-3: DeGree/Rocheleau, moved to authorize payment of bills, subject to audit. **All Managers voted aye.**

Manager Uecker and James Vossen entered the meeting at this point.

PRESENTATIONS

James Vossen, request to add soil to easement area between lots 7-8 of Rest-A-While Shores Plat

Mr. Vossen reviewed his request to add soil to the easement area between lots 7-8 of Rest-A-While Shores Plat in order to provide better access for his garden tractor. Discussion was held on affect the request would have on drainage in the easement area.

Motion #17-04-4: DeGree/Rocheleau, moved to table Mr. Vossen's request until such time that Mr. Vossen 1) provides proof that he has spoken with Stearns County Environmental Services about his request and 2) returns with a formal plan. **All Managers voted aye.**

James Vossen left the meeting at this point.

Brian Beck & Rebecca Carlson, Wenck Associates, Inc.: Lake alum dosing for water quality

Brian Beck and Rebecca Carlson from Wenck Associates, Inc. gave a presentation on current research and methodology on lake alum dosing for water quality, and reviewed current lake modeling updates for District lakes in relation to the potential for alum dosing in said lakes. Lake modeling updates and potential alum dosing will be a future agenda item.

OLD BUSINESS

School Section Lake Project: project re-establishment schedule

The Board directed its Administrator to work with its attorney and engineer to begin preliminary work to prepare for the various tasks highlighted by the re-establishment schedule.

Updating lake response models for six CRWD lakes

This item was covered under the second presentation above.

Update on repairs for Lake Augusta Erosion Control Project

Engineer Carlson informed the Board the project's drain tile along 100th Street was found to be significantly blocked, and will require replacement. Carlson also handed out a draft request for quotes (RFQ) for this work, and informed the Board of the three contractors she plans to send the RFQ to once complete.

The Board directed its engineer to continue with the RFQ process, and for its Administrator to send over copies of the easements on file for this project to the engineer for conversion into GIS shapefiles to assist with project staking and informing property owners of this planned work.

Update on Watkins Area Stormwater Treatment Project

Administrator Loewen informed the Board of an upcoming meeting with a property owner on a proposed amendment to existing District easements for this project, and reviewed the proposed task order with Wenck Associates, Inc. for construction support on this project. Engineer Carlson gave an update on where things stand with the contractor for this project. Once the easement amendment process is complete, project construction can move forward.

Motion #17-04-5: Uecker/Rocheleau, moved to authorize #17-001 between the CRWD and Wenck Associates, Inc. in the amount of \$31,690.00 for Watkins Area Stormwater Treatment Project construction support. **All Managers voted aye.**

Update on Nitrogen Mitigation & Analysis Plan implementation for Clearwater Harbor & Hidden River

Administrator Loewen updated the Board on recently completed legislative outreach for this project, reviewed potential implementation schedules dependent on Board action and reviewed current Board directives in regards to the project.

NEW BUSINESS

Opportunity: solar garden at CRWD property in Watkins, MN

Administrator Loewen reviewed a potential opportunity for the CRWD to enter into a lease with a solar garden developer to use the CRWD's property at Watkins to site such a garden in return for lease payments. A representative from the developer plans to attend the Board's meeting in May to discuss this opportunity further.

Board's By-laws: structure changes & inclusion of conflict of interest

Administrator Loewen reviewed proposed changes to the Board's By-laws. Due to Manager Jonsrud's absence, the Board directed this item to be placed on the Board's May regular meeting agenda.

Draft CRWD policy book

Administrator Loewen reviewed current draft CRWD policy book and asked the Board for input. This will be an agenda item for the May regular meeting.

Technology improvements: in-field GIS-enabled data collection

Administrator Loewen updated the Board on work completed so far investigating potential technology improvements for in-field data collection. This will be a future agenda item.

Change June regular meeting date to allow attendance at MAWD special meeting and summer tour

Due to Manager Jonsrud's absence, the Board directed this item be placed on the Board's May agenda.

Administrator Loewen- Other Business

Planned repair work for Annandale Wetland Treatment System

Motion #17-04-6: Uecker/DeGree, moved to authorize its administrator to draft a task order with Wenck Associates, Inc. to provide services in relation to prepare for repair work at Annandale Wetland Treatment System. **All Managers voted aye.**

Pleasant Lake Outlet Control Project- establishing operation & maintenance assessment roll

The Board directed its administrator to check with its attorney about whether there exists a threshold allowing a portion of benefitted properties to not be assessed due to a low assessment charge.

The Board reviewed a memo from Wenck Associates, Inc. regarding the sampling of curly-leaf pondweed (CLP) to-be-harvested from Lake Augusta in 2017, as well the potential phosphorus values contained in CLP based on current research.

Advisor Anderson- Other Business

Advisor Anderson reminded the Board of the need to continuing having events similar to the Feb. 22nd agricultural producer event in Kimball.

Advisory Committee assignments are:

1. No-wake “flag” notices
2. Aquatic Invasive Species

Items noted for the May 17, 2017 regular meeting are:

- Presentation by developer on opportunity for solar garden on CRWD property
- School Section Lake Outlet Control Project re-establishment proceedings
- Project/ program updates
- Changes to Board’s By-laws
- CRWD policy book
- Change June regular meeting date
- Update on CH/HR NMAP Implementation
- Lake modeling updates for six CRWD lakes; lake alum dosing
- Annual Project Inspections
- Lake Augusta Erosion Control Repairs
- Update on Watkins Area Stormwater Treatment Project

MANAGERS’ REPORTS

None.

Motion #17-04-7: Rocheleau/Uecker, moved to adjourn at 9:10pm. **All Managers voted aye.**

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CRWD AUDIT REPORTS ARE AVAILABLE AT THE ANNANDALE PUBLIC LIBRARY

Chair, Robert Schiefelbein

Secretary, Paul DeGree