

OFFICIAL MINUTES
Clearwater River Watershed District
Board of Managers Meeting
March 21, 2018 - 4:00PM
City Hall, Annandale, MN

Chair Schiefelbein called the meeting to order at 4:19pm. Managers Paul DeGree, Dale Homuth, Kathy Jonsrud, Robert Schiefelbein and Chris Uecker were present. In attendance were Orv Jonsrud and Ron Graham (left at 6:03pm), Jim Kutzner and Mark Wilkins (entered at 5:57pm, left at 7:02pm), Brian Koski (entered at 6:50pm, left at 7:23pm), Engineer Rebecca Carlson, Advisor Merle Anderson, Assistant Administrator Dennis Loewen and Administrator Cole Loewen.

Motion #18-03-1: Jonsrud/Uecker moved to adopt the agenda. **All Managers voted aye.**

ANNUAL STRATEGIC PLANNING SESSION

The Board discussed the proposed 2018 water quality monitoring program and the draft 2018 manager's plan of work.

Motion #18-03-2: DeGree/Jonsrud, moved to adopt the 2018 Manager's Plan of Work, and adopt the proposed 2018 water quality monitoring program with the following changes:

- Supplemental #4 (Monitoring at Annandale Wetland Treatment System) is not authorized
- Vegetation survey is authorized for Swartout Lake only
- Work with state agency partners on implementing Fairhaven and Theil Creek monitoring

All Managers voted aye.

The Board directed staff to work with Albion Township on replacing the Henshaw Lake fish barrier, and to work on developing an interactive web application for civic engagement purposes. The Board also noted staff is authorized to seek quotes for aerial drone services for the purposes of inspecting CRWD projects in 2018 and is authorized to continue working with Wright SWCD to implement a gully stabilization project on Norton Ave along Lake Augusta.

The Board reviewed the draft submission to the MN Board of Water and Soil Resources (BWSR) for the 2020-21 Biennial Budget Request and agreed to its submission.

The Board directed the following items be placed on future board agendas for further discussion:

- Grant applications to MNBWSR for 2019, including an application for alum treatment of Lakes Louisa and Marie
- Maintenance/ potential restorations of legacy CRWD projects (ex. wetland systems)
- Update to the CRWD's Watershed Management Plan

PRESENTATIONS

As Brian Koski was not yet present, the Board moved to the next presentation on the agenda.

Draft Engineer's Report for Clearwater Lake AIS Project #17-2

Engineer Carlson reviewed the draft report. Comments were received from the audience. Discussion was held on the proposed cost of the project and how a project levy would be structured. The Board directed formal input be sought from the project petitioners, and for this matter to be on the Board's April regular meeting agenda.

2017 annual reports for Hidden River/ Clearwater Harbor and Rest-A-While Sanitary Sewer Systems

Brian Koski of Septic Check presented the 2017 annual reports for the noted systems and reviewed planned work items for 2018. The Board directed Septic Check to implement all noted items in the annual reports.

Design for Kingston Street and Meeker County Road 17 field BMPs

Engineer Carlson reviewed work completed so far on BMP design and noted the interplay between this design and Meeker County's planned road work for County Road 17. The Board directed this item be added to its April regular meeting agenda.

CONSENT AGENDA

Action items in the consent agenda were as follows:

- Approve February 21, 2018 CRWD Board of Managers' regular meeting minutes,
- Authorize Board and staff attendance at upcoming events, with the addition of the April 12-14 State of Water Conference

Motion #18-03-3: Jonsrud/Homuth, moved to adopt the consent agenda. **All Managers voted aye.**

MARCH 21, 2018 FINANCIAL REPORT

Administrator Loewen reviewed the financial report and reported on current CRWD investments, a pay application from Blackstone Contracting LLC and status of current task orders between the CRWD and Wenck Associates, Inc.

Motion #18-03-4: Jonsrud/Uecker, moved to authorize 1) payment of pay application from Blackstone Contracting LLC for maintenance at the East Swartout Sand Iron Filter in the amount of \$21,042.50 and 2) payment of bills, subject to audit. **All Managers voted aye.**

OLD BUSINESS

Clearwater Harbor/ Hidden River Project #18-1 update

Engineer Carlson gave an update on this project. The Board directed the scheduled public hearing on this project be moved to after September 2018 to hold said hearing after this year's MN PFA's Point Source Implementation Grant awards. The Board also directed staff to send a notice to residents served by the sewer systems providing an update on the project.

Swartout Lake sediment core release rate study results

Engineer Carlson reviewed the results of said study, which indicate the lake is not a good candidate for alum treatment. Ecological management techniques, such as fisheries management, should continue to be pursued.

School Section Lake Project #17-1 update

Engineer Carlson and Manager Homuth gave an update on this item. Construction is on hold until the permit from MN Department of Natural Resources (MNDNR) is issued.

Watkins Area Stormwater Treatment Project

Engineer Carlson and Administrator Loewen gave an update on this item.

2018 Business Expos schedule

Administrator Loewen gave an update on this item.

NEW BUSINESS

Planned construction on Meeker County Road 17, portion along Clearwater River

Engineer Carlson covered this item under presentations.

Approve cost-share contracts for agricultural BMP installation

Motion #18-3-5 Jonsrud/Uecker, moved to approve a cost-share contract with Dennis Libbesmeier for design of an Animal Waste Management System on property located in S6-T121N-R29W, the amount of which is not to exceed \$5,000.00 from either the CRWD's Alternative Tile Intake Project, Clearwater

River Restoration & Protection Phase II Project or the CRWD's cost-share program, subject to submission of copies of engineer invoices and agreement that the proposed system will be constructed, or the funding will be returned to the CRWD, by June 30, 2021. **All Managers voted aye.**

Administrator Loewen- Other Business

Administrator Loewen noted 1) the Board will need to make a new appointment to the advisory committee, as Jerry Finch was not re-elected to the Lynden Township Board of Supervisors, 2) a compressor has failed at the Wandering Pond Sanitary Sewer System; repairs are in progress.

Advisor Anderson- Other Business

Advisor Anderson informed the Board he plans to visit with agricultural producers in the CRWD once field work begins.

Advisory Committee assignments are:

- Aquatic Invasive Species ideas/ suggestions
- Updates on CRWD Projects
- 2017 Water Quality Monitoring Results
- Review and discussion of the CRWD's current Watershed Management Plan

Potential items noted for the April 18, 2018 regular meeting are:

- April 2018 financial report
- Business Expo results
- Clearwater Lake Project #17-2 Engineer's Report
- Design for Kingston Street and Meeker County Road 17 field BMPs
- School Section Lake Project #17-1 update
- Watkins Area Stormwater Treatment Project update
- Other project/ program updates

MANAGERS' REPORTS

None

Hearing no further business, the chair declared the meeting adjourned at 8:33pm.

THESE MINUTES ARE AVAILABLE AT: www.crw.org.

CRWD AUDIT REPORTS ARE AVAILABLE AT THE ANNANDALE PUBLIC LIBRARY

Chair, Robert Schiefelbein

Secretary, Paul DeGree