

OFFICIAL MINUTES
Clearwater River Watershed District
Board of Managers Meeting
April 18, 2018 - 6:00PM
City Hall, Annandale, MN

Chair Schiefelbein called the meeting to order at 6:01pm. Managers Paul DeGree, Dale Homuth, Kathy Jonsrud, Robert Schiefelbein and Chris Uecker were present. In attendance were Jim Kutzner (left at 6:22pm), Chad Martini (left at 6:50pm), Robert Rowbottom (entered at 6:26pm, left at 7:17pm), Engineer Rebecca Carlson (entered at 6:04pm), Assistant Administrator Dennis Loewen and Administrator Cole Loewen.

Motion #18-04-1: Jonsrud/Homuth moved to adopt the agenda. **All Managers voted aye.**

PRESENTATIONS

Clearwater Lake AIS Project #17-2: request from Clearwater Lake Property Owners Association to postpone

Administrator Loewen reviewed communication between the association and the District regarding the project. Jim Kutzner, president of the association, informed the Board the association has deliberated and is ready for the project's proceedings to move forward. After discussion, the Board directed Engineer Carlson to complete the Engineer's Report for the project and to present the same for filing at the next Board meeting.

Wandering Pond Sewer System: trespassing issue and state-forfeiture of land where sewer's treatment area is located

Administrator Loewen reviewed this item. Chad Martini from the Stearns County Auditor/Treasurer's office provided additional information on this item. The Board directed its staff to work with Stearns County on pursuing the transfer of the above-noted land to the CRWD for the purposes of securing soil dispersal locations for the Wandering Pond Sanitary Sewer System.

CONSENT AGENDA

Action items in the consent agenda were as follows:

- Approve March 21, 2018 CRWD Board of Managers' regular meeting minutes,
- Authorize Board and staff attendance at upcoming events

Motion #18-04-2: Jonsrud/Uecker, moved to adopt the consent agenda. **All Managers voted aye.**

APRIL 18, 2018 FINANCIAL REPORT

Administrator Loewen reviewed the financial report and reported on current CRWD investments, a pay application from Blackstone Contracting LLC and status of current task orders between the CRWD and Wenck Associates, Inc.

Motion #18-04-3: Jonsrud/Uecker, moved to authorize 1) payment of pay application from Blackstone Contracting LLC for School Section Lake Project #17-1 in the amount of \$945.25 and 2) payment of bills, subject to audit. **All Managers voted aye.**

OLD BUSINESS

Design for Kingston Street and Meeker County Road 17 field BMPs

Engineer Carlson presented the above-noted design. The Board directed the design be finalized and sent to Meeker County SWCD for outreach with the landowner and directed its engineer to contact Meeker County Highway Department about this design.

At this point, Robert Rowbottom requested to make comments and was recognized by the Chair. Mr. Rowbottom went on to voice concerns with elevations in relation to the School Section Lake Outlet Control Project.

Clearwater Harbor/ Hidden River Project #18-1 update

Engineer Carlson gave an update on this project regarding design flow changes. The Board directed: the project's design be revised to account for this change, its attorney to conduct an analysis of statutory language in relation to change in projected costs due to this revision (not to exceed an hour) and for all applicable project documents to be updated to reflect this change.

School Section Lake Project #17-1 update

Administrator Loewen gave an update on this item. Construction is on hold until the permit from MN Department of Natural Resources (MNDNR) is issued.

Watkins Area Stormwater Treatment Project

Engineer Carlson and Administrator Loewen gave an update on this item.

Next Watershed Management Plan

Administrator Loewen reviewed items from the Board's March 2018 strategic planning session regarding this item. After discussion, the Board directed this item be added to its May regular meeting agenda.

NEW BUSINESS

Approve cost-share contracts for agricultural BMP installation

Motion #18-04-4 Uecker/Jonsrud, moved to approve a cost-share contract with Ed Kuechle to construct a series of Water and Sediment Control Basins on property located in S1-T121N-R30W, the amount of which is not to exceed \$14,136.65 from either the CRWD's Alternative Tile Intake Project, Clearwater River Restoration & Protection Phase II Project or the CRWD's cost-share program, subject to submission of copies of contractor invoices and final certification from an approved technical representative, once available. **All Managers voted aye.**

Proposals for vegetation surveys on Swartout Lake

Motion #18-04-5 Jonsrud/DeGree, moved to accept the quote from RMB Environmental Labs, Inc. for a spring and summer vegetation survey of Swartout Lake at a cost of \$2,426.12, with the option for additional sampling points (and cost) to be added at CRWD administrator discretion. **All Managers voted aye.**

Advisory Committee Appointment

The Board directed its administrator to contact the townships to offer first choice for the open seat on the advisory committee.

Administrator Loewen- Other Business

None

Advisor Anderson- Other Business

None

Advisory Committee assignments are:

- Aquatic Invasive Species ideas/ suggestions
- Updates on CRWD Projects
- 2017 Water Quality Monitoring Results
- Review and discussion of the CRWD's current Watershed Management Plan

Potential items noted for the May 16, 2018 regular meeting are:

- May 2018 financial report
- Clearwater Lake Project #17-2 Engineer's Report
- State Highway 55 Fish Trap
- School Section Lake Project #17-1 update
- Watkins Area Stormwater Treatment Project update
- Next Watershed Management Plan
- Other project/ program updates

MANAGERS' REPORTS

Manager Jonsrud gave an update on the status of the Wright Regional Inspection Program.

Manager Homuth provide thoughts on the recent business expos, including requests for shoreline restoration assistance.

Motion #18-04-6 Uecker/Homuth, moved to adjourn at 8:20pm. **All Managers voted aye.**

THESE MINUTES ARE AVAILABLE AT: www.crw.org.

CRWD AUDIT REPORTS ARE AVAILABLE AT THE ANNANDALE PUBLIC LIBRARY

Chair, Robert Schiefelbein

Secretary, Paul DeGree