

OFFICIAL MINUTES
Clearwater River Watershed District
Board of Managers Meeting
July 18, 2018 6:00 p.m.
Annandale, MN City Hall

Meeting was called to order at 6:00 p.m.

Attendees: Paul DeGree, Dale Homuth, Kathy Jonsrud, Bob Schiefelbein, Chris Uecker, Cole Loewen, Dennis Loewen, Merle Anderson, Rebecca Carlson, Jim Kutzner (left at 7:45 p.m.), Amy Juntunen (left at 7:00 p.m.).

Motion 18-7-1: Jonsrud moved, DeGree second to adopt agenda. All Managers voted aye.

Amy Juntunen, Jass' Vice President of Operations, distributed and discussed their letter of interest (original on file at the CRWD office) in providing administrative and financial services for the CRWD at an hourly rate of \$55 - \$70/hour with materials billed at cost.

Motion 18-7-2: Uecker moved, Jonsrud second to hire Jass with rates, duties and associated costs as outlined in the letter of interest. All managers vote aye.

Motion 18-7-3: Jonsrud moved, DeGree second to expand WRM contract for Wandering Pond sewer system at an additional cost of \$750. All Managers voted aye.

Motion 18-7-4: Jonsrud moved, Uecker second to adopt the consent agenda. All Managers voted aye.

Motion 18-7-5: Jonsrud moved, Uecker second to authorize payment of of bills totaling \$60,907.76 in 30 payments, subject to audit. All Managers voted aye.

Engineer Carlson, Administrator Cole Loewen and others updated the Board of Managers on the following:

1. Clearwater Harbor Hidden River Project #18-1. Attorney Holtman will develop and draft findings.
2. Lake Augusta Erosion Control repair. Mike Watercott has cleaned the erosion control box, scoping of pipes will be done later.
3. School Section Lake Project #17-1. Assessments were discussed.
4. Watkins Area Stormwater Treatment Project is proceeding as planned.
5. 2019 MNBWSR Grants. No update.
6. Meeker County Road 17 Construction plans will include coordination of some components of the plan by the CRWD.

Motion 18-7-6: Jonsrud moved, DeGree second to authorize \$7,000 for Wenck Associates, Inc. to design and stake certain components of Meeker Co. Road 17 upgrade. All Managers voted aye.

7. Henshaw Lake Fish Barrier Renovation plans will be provided to Albion Township by the CRWD.
8. ESRI Story Map has been distributed to CRWD Managers.
9. Old Hwy 55 and East Swartout repairs will be completed later this year.

Administrator Cole Loewen reviewed the following:

Motion 18-7-7: Uecker moved, second Jonsrud to appoint Jason Selvog to the CRWD Advisory Committee. All Managers voted aye.

1. Clearwater Lake AIS Project #17-2 Benefits Report is near completion and the review will be completed by Attorney Holtman. Public Hearing early Fall 2018.

Motion 18-7-8: Uecker moved, DeGree second to accept the closing of Clearwater River Restoration & Protection Project Phase II and submit final grant reimbursement. All Managers voted aye.

Motion 18-7-9: Motion Uecker, Jonsrud second to authorize \$552 from Alternative Tile Intake Project Fund to Ervin Hennen for alternative intake installation on his property. All Managers voted aye.

2. Administrator Loewen – Wandering Pond Sewer trespass issue and state forfeiture of land. Follow up with Stearns County.
3. Administrator Loewen – Hwy 55 Fish Trap will be removed by Hendricks. President Schiefelbein will reach out to resident with concerns regarding fish barrier rocks.
4. Administrator Loewen – repairs to Pleasant Lake Outlet. Kevin Whitrock to grease valves and replace latch.
5. Administrator Loewen- decommissioning aerator buildings update. Staff will seek interested parties to remove aerators and buildings. Managers wish to explore removal of aerator pipes.
6. Administrator Loewen – update on 2018 project inspections. Report will be available later.
7. Administrator Loewen – 2017 Annual Report. Report will be available later.
8. Administrator Loewen – 2019 Budget. Report will be available in August.

Motion 18-7-10: Jonsrud moved, DeGree second for the CRWD to purchase desks, book shelves, file cabinets and a table from Loewen LLC at a cost of \$500. All Managers voted aye.

Motion 18-7-11: DeGree moved, Jonsrud second to adjourn.

Chair Robert Schiefelbein

Secretary Paul DeGree