

**OFFICIAL MINUTES  
CLEARWATER RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING  
JUNE 12, 2019 – 6:00 PM  
CRWD OFFICE - ANNANDALE, MN**

1. **CALL TO ORDER** A special meeting of the Clearwater River Watershed District was called to order at 6:04 PM, Wednesday, June 12, 2019 by President Robert Schiefelbein at the CRWD office, 93 Oak Ave S, Suite 5, Annandale, MN 55302.

Attendees: Robert Schiefelbein, Kathy Jonsrud, Dale Homuth, Sonja Moseley, Rebecca Carlson  
Absent: Paul DeGree

A list of additional attendees is on file at the CRWD office.

2. **ADOPT AGENDA** Motion by Jonsrud, second by Homuth to approve the agenda. ***Motion 19-6S-1 carried unanimously.***
3. **ADMINISTRATOR TRANSITION** Administrator Moseley submitted a letter of resignation at the end of May. Three applicants were discussed in depth before Engineer Carlson presented the option of hiring Resilience Resources as both the District Engineer and Administrator and for her to hire an additional staff member to assist with CRWD activities.

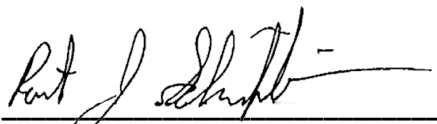
Motion by Uecker to approve administrator transition to Engineer Carlson as administrator and for Administrator Moseley to complete duties by June 21. ***Without a second, Motion 19-6S-2 died on the floor.***

Motion by Uecker, second by Jonsrud to name Rebecca interim District Administrator starting June 21. ***Motion 19-6S-3 carried unanimously.***

Engineer Carlson will bring a proposal outlining the new arrangement at the June 19<sup>th</sup> meeting. Administrator Moseley will compile a list of duties, events, processes, etc. to ensure a smooth transition. Advisor Anderson will continue to support the district within the same arrangement.

Engineer Carlson will follow up with Attorney Holtman in regards to moving CRWD meetings to the CRWD office instead of Annandale City Hall.

4. **ADJOURNMENT** Motion by Uecker, second by Jonsrud to adjourn at 7:07 PM. ***Motion 19-6S-4 carried unanimously.*** The next meeting of the CRWD board will be held June 19<sup>th</sup> at 6:00 PM.



**Chair Robert Schiefelbein**



**Secretary Paul DeGree**